

City of Buffalo

CHECKLIST FOR PRELIMINARY SUBDIVISION APPLICATION REQUIREMENTS

- _____ 1. Project Name: _____
 - Owner: _____
 - Developer: _____
 - Engineer/Surveyor/Architect: _____

- _____ 2. Scale: graphic and written
 - _____ North Arrow
 - _____ Date

- _____ 3. Location sketch map
 - _____ Abutting owners
 - _____ Parcel boundaries with courses and distances

- _____ 4. Zoning District
 - _____ Proposed use
 - _____ Required appeals noted

- _____ 5. Lot areas
 - _____ Building areas
 - _____ Lot coverage ratio
 - _____ Net density calculations
 - _____ Frontages
 - _____ Setbacks
 - _____ Buffer strips
 - _____ Distances between structures

- _____ 6. Open space or public use areas
 - _____ Covenants proposed

- _____ 7. Construction schedule - tentative
 - _____ Phasing plan

- _____ 8. Locations and dimensions
 - _____ driveway entrance points
 - _____ streets/drives
 - _____ parking areas
 - _____ maneuvering areas
 - _____ parking stalls
 - _____ easements/ROWS
 - _____ lots
 - _____ building height
 - _____ building shape
 - _____ other improvements

- _____ 9. Widths and cross sections of streets and ways, per Chapter 21 of City Code
 - _____ streets/drives
 - _____ curbs
 - _____ sidewalks
 - _____ sight distances at intersections
 - _____ traffic flow directions
 - _____ access points

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- 10. Topo survey at 2 ft. contour intervals
 - USGS datum reference
 - Grading and filling

- 11. High intensity soils survey

- 12. Test pit locations
 - Test pit logs
 - Other borings and results

- 13. Existing/proposed
 - water bodies, springs, streams
 - wetlands
 - woodlands
 - cleared areas
 - trees greater than 5" diameter
 - gullies/ravines
 - ledge outcrops

- 14. Planting plan and schedule

- 15. Existing surface drainage
 - proposed surface drainage

- 16. Sanitary sewers - location, size, type
 - storm sewers - location, size type

- 17. Water supply - location, size, type
 - fire protection - location, size, type

- 18. Existing/proposed power/telephone improvements

- 19. Means of snowplowing, trash collection

- 20. Proposed storage areas

- 21. Proposed recreation improvements

- 22. Proposed conservation provisions: open space easements, covenants, agreements, etc.

- 23. General form of future development of parcel

- 24. Calculation of the area to be reserved for active recreational/open space purposes.

- OTHER:
 - Right, title or interest to show standing if not record owner
 - Erosion control plan
 - Floodplain boundaries plus base flood elevations
 - Proper continuation of streets from and to adjacent land
 - Fire protection
 - Provision for cluster mailboxes in residential subdivisions
 - Street numbers, tax map and block/ lot numbers per the Tax Assessor's review
 - Reduced scale map per Tax Assessor's requirements
 - Demonstration of Technical Capacity