



BUILDING PERMIT APPLICATION

1. Fill out all the information related to your project and attach all that is required.
2. Mail or drop off the form and all required items to 46 N Main St, Buffalo.
3. The Building Permit will be available for pick up the next day.

Date	
Contractor	Owner
Contractor City, St	Job Address
Contact Phone	Block, Lot, Add'n
Zoning	Number Dwelling Units
Setbacks N ___ ft S ___ ft E ___ ft W ___ ft	Total Number Bedrooms
Type of Construction	Square Footage
Stories 1 ___ 2 ___ 3 ___	Basement Yes ___ No ___
Description of Project:	
BUILDING PERMIT RESIDENTIAL	BUILDING PERMIT COMMERCIAL
Attach Site Plan	Attach Site Plan
Attach Fee (see table on back) \$	Attach Approved State Plan Review Docs & Blueprints
Attach 2 Sets of Blueprints	Attach Fee (see table on back) \$
FENCE PERMIT	WATERING PERMIT
Review Fence Ordinance (Handout)	Attach \$35.00 Fee for 14 days continuous
Attach Site Plan	Start Watering Date
Attach \$15.00 Fee	End Watering Date
DEMOLITION PERMIT	STREET CUT PERMIT
0 TO 2000 sq/ft Attach \$20.00 fee	Attach \$25.00 fee
Over 2000 sq/ft Attach \$50.00 fee	

By signing, I agree to abide by the ordinances of the City of Buffalo, the adopted Building Codes, the Building Permit Requirements, and the laws of the State of Wyoming.

Signature of permit holder: _____

Date: _____

PERMIT REQUIREMENTS AND FEES

Work requiring a permit.

Permits are needed on all new construction, alterations, additions, replacement, decks, windows, doors, stairs, siding, re-roofing, plumbing, heating, air conditioning and any form of construction governed by the codes adopted by the City of Buffalo, over \$1000.00 valuation, material and labor. Permits are also required for street cuts, fences and out buildings larger than 120 sq ft, regardless of valuation. Interior remodeling does not require a permit unless structural changes are made.

Work exempt from permit requirements and exceptions.

1. Any new construction, alteration, addition or repair, plumbing and mechanical work, the valuation of which is one thousand dollars or less is exempt from a permit, but must be constructed or installed in accordance with the technical codes adopted by the city.
2. Gas piping, water heaters, replacement or new installations of water or sewer service piping, and any fuel burning appliances require a permit regardless of the valuation.
3. On new building construction, separate plumbing and mechanical permits are not needed, they are included in the computed square footage permit fee.
4. Electrical permits and fee's are administered and enforced through the State of Wyoming Fire Prevention and Electrical Safety Office.
5. Other work exempt from a permit: Retaining walls less than 4', concrete flatwork less than 30" above grade, sprinkler systems, painting, papering, tiling, carpeting, cabinets, countertops and similar finish work, swings & playground equipment.

Building Permit Fees.

Building permit fee's will be established by the building official and approved through a resolution by the city council. Tap fee's are to be paid for with the building permit.

<u>1. Building Permit Fee Schedule for New Buildings and Additions</u>		<u>Tap Fee's (4" Sprinkler tap is addit'l \$250)</u>	
Single Family Residence – 1 or 2 units	\$.60 sq/ft	Water \$2500 ea unit	Sewer \$2500 ea unit
Multi Family Residence – 3 or more units	\$.55 sq/ft	Water \$2500 ea unit	Sewer \$2500 ea unit
Commercial, Office, Business	\$.50 sq/ft	Call	Call
Warehouse, Storage, Residential Detached Garages	\$.40 sq/ft		

- a. The permit fee's for New Buildings and Additions include all fee's from excavation to certificate of occupancy. Excavation, Carpentry, Roofing, Siding, Plumbing, Mechanical, Concrete, etc are covered under this permit. Square footage is computed as total livable space, not counting an attached garage and unfinished basement. Demolition, Fences, Watering, Street Cuts, and Signs are not covered under this permit.
- b. Commercial construction over 5000 sq/ft- Plans have to be signed off by the State Fire Inspector first.

2. Building Permit Fee Schedule for Alterations and Remodeling (1997 UBC Table 1-A- Building Permit Fees)

<u>Total Valuation</u>	<u>Fee</u>
\$1.00 to \$1000.00	\$0
\$1000.01 to \$2000.00	\$38.75 for the first \$1,000.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2000.01 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1000.00, or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$3233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1000.00, or fraction thereof

3. Additional Permits not covered above.

Demolition 0-2000 sq/ft	\$20.00
Demolition over 2000 sq/ft	\$50.00
Fence Permit	\$15.00
Watering Permit	\$35.00
Street Cut Permit	\$25.00
Sign Permit	\$35.00

